

OREGON SOCIETY OF ENROLLED AGENTS

BOARD OF DIRECTORS MEETING MINUTES

JULY 20, 2005

Present: Michael Addington, President, Susan Bladorn, Vice President, Peter Mar, Past President, June M. Brock, Secretary, Phyllis Wilson, Treasurer, Dea Williams, Laurel Crenshaw, Emmy Bratton, Marv Carlson, Shirley Marie Raven.

- I. Meeting was called to order by President Michael Addington. Michael welcomed all Board Members and reminded everyone that the meetings will start promptly at 10:00 am so be sure to be on time. We are all volunteers so we should all be nice to each other. Vice President Susan Bladorn read the ORSEA mission statement and vision.

Some discussion regarding the Board Members and who has books and who doesn't. I will prepare a list of Board members and attach to these minutes. The committees all need to be revamped. Sue Bladorn will email me a list so I can update. Then I will send to everyone else. (The list of Board Members and Committees are in need of updating. This will be done with Michael's assistance and then emailed out.)

The meeting dates for the year were set as follows: October 5th, January 4th, May 22nd, and July 19th.

- II. The minutes were read and accepted with the following corrections: Sharon Falardeau's name was misspelled. On the last page a sentence had been omitted that read "Annual approval of chapter funding for education is needed. Jayne moved to approve this year's funding." On the second page, Laurel corrected the last sentence to read Ron Bersin, OR Tax Board Executive Director, was the one invited to the IRS. On the last page under Membership it should read "The motion was amended to add that we should attend OSTC this year and..."
- III. There were no changes to the agenda.
- IV. President's report: See attached. IRS strategic plan has changed and he will share the information later. Michael will be attending the National Board meeting at the end of July. Michael handed out Goal Tracker worksheets and asked each committee chair to fill and get back to him. He also let us know that he was appointed to the State Board of Tax Practitioners. He will be very open to hearing our concerns and presenting them to the Board. He handed out a request to people at the seminar to see what committees they might want to be on this year. This worked well at the seminar and he got a number of replies and so will also send out a request to all the members.
- V. Directors reports:

North: Marv Carlson reported that they are putting together a seminar for the fall. They are also trying to recruit people to be officers.

Central: Dea Williams reported that they have kept up the seminars that they have been doing on representation. Salem was tough to get people there but everyone wanted them to continue. Eugene has had great turnouts and lively discussions.

South: Shirley Marie Raven reported that South would be offering a seminar on October 26th at Seven Feathers in Canyonville. There was election of officers at the Spring Seminar: President Shirley Marie Raven, Vice President Laura Olsen, Secretary Kathleen Crawford, Treasurer Susie Gregory, and Past President June Brock. The officers will be installed at the seminar. Susie Gregory will do a slot on Timber and Deniea Huft will do a slot on E and d O Insurance—claims and suits. The Annual meeting of the South Chapter will be at noon.

At Large: Laurel doesn't know that the position does and is still figuring out how she will handle the position. She feels that interest is there in Central meetings and they shouldn't change the meeting frequency from once a month to once a quarter. Education topics are the key.

VI. Committee Reports:

Communications: See attached. Peter will broadcast meeting reminders. There should be a newsletter within 45 days of the Board meeting. The minutes of the meeting will be posted to the Web site. If there is anything that anyone wants included on the Web site contact Peter Mar.

Treasurer: See attached. Balance in checking is \$3322.34 and in the savings is \$10,252.69 of which \$2749.64 is the Scafidi fund. There is \$8870.60 in the CD's. The loss for the year ending June 30, 2005 is \$812.97. The dues from May and June have not been recorded. The income from the seminar was \$14,870 with expenses of \$14,346.77, leaving a profit of \$523.23.

Phyllis is turning the information over to Emmy Bratton to do the audit of the books. After that Mary Lunceford will prepare the tax return. Each chapter needs to report their income and assets to the treasurer. All copies of past returns have been given to the President and Historian.

The budget was presented to the Board. Shirley Marie Raven made a motion to approve the budget. Dea Williams seconded. Motion voted on and passed with Laurel dissenting because she had an issue with the Liaison amount as she felt it was not enough. Phyllis explained that since the money had never been used in the past, it just stayed the same each year. It was decided that she will turn in her amounts and Marv will be encouraged to do the same so that a correct amount will be arrived at for future budgets. This budget item will end up being over budget for the year but this is ok for now.

Scholarship and Awards: See attached. At the seminar this year Tony Bardi was presented with the Founder's Award. The President presented the President's Award to Michael Addington. The Lifetime Achievement Award was given to William H. Chambers.

The committee awaits the formation of a 501(c)(3) organization in order to offer scholarships. Michael is working on the 1023 application with information from Emmy Bratton. Should have at the October meeting.

Historian: No report.

Seminars:

2005 Seminar: 2005 Convention was very successful with regard to location and education. There were 49 registered. Wittenberg Inn was lovely and the staff very accommodating. The hit was the ODR tour. Having the convention run from Tuesday through Thursday was a success and we will try again next year.

2006 Seminar: Peter reported that the 2006 seminar will be at the Best Western Inn at Newport. The dates are May 23-May 25, Tuesday through Thursday.

2007 Seminar: June reported that she was supposed to have reports with quotes from Seven Feather in Canyonville and the Rogue Regency in Medford before the Board Meeting but they had not arrived. She will report at the October meeting.

Education: Susie was not present so there was no report.

Public Relations: Michael is working on a CD presentation for programs in high schools. So far he has been working with some local Bend schools but he will form a committee from ORSEA and work on a power point presentation.

SEE exam is coming up and people are needed for both the North and South sites. Michael has the boards to revise and he will provide them and packets to have at the sites.

Ethics: No Report available. Bill Chambers is the new chair and was not present.

Government Relations: Marv reported that the 2005 IRS Practitioners Forum will be November 28 in Wilsonville. Subjects will be Tax on IRA distributions, Circular 230, Statutes, Bankruptcy with Jeff Wong, Like Kind Exchanges. Marv reported that there was an IRS Practitioners Liaison meeting in April. Both Marv and Michael said that it was “weird”. It was a meeting of the IRS with the outside people to listen.

Oregon Department of Revenue—Marv provided a copy of the agenda for the Tax Practitioner Liaison Meeting to be held Friday. It is usually the 4th Friday of each month except for Nov and Dec. For those two months it is the first Friday of December. Marv went to the committee meeting not the Tax Board meeting this time. RALS were a big issue. Vacancy on the Board for a public member.

By-Laws: No report as Jayne was not present.

Membership: Michael suggested

1. Participation at chapter level would get a person a discount for seminar. Maybe this would get more involvement at Chapters and might get more people to the seminars. Chapter presidents might be the committee to decide how it would work.
2. Packets—Insert packets from ORSEA into NAEA packet. Also include a letter from the president welcoming new members to the organization. Sue Bladorn will make certificates for the wall.
3. Dea Williams made a motion that ORSEA reimburse hotel costs for the OSTC convention to a delegate to represent Enrolled Agents. Shirley Marie Raven seconded. Motion voted on and passed.
4. Banners—Emmy will take to the OSTC convention and Marv will take to the SEE exam. South has own banner to use at the SEE exam. Phyllis made a motion to have another banner made for PR. Sue Bladorn seconded. Motion voted on and passed.

Nominating Committee: Peter Mar as past president is the committee. Dea Williams volunteered to help him.

VII. New and Pending Business:

- a. Celebration of Life should be at the chapter level. If someone is ailing and needs some help, do a get together at the chapter level to “roast” their life. Use money out of the membership or PR budget. Phyllis said that there is not enough money in the PR budget to do this. Michael Addington will go over the budget and then board will have to approve as expense comes up.
- b. Good of the Order—Peter Mar reminded the Board that this meeting is usually the Strategic Planning meeting of the year. Previously he had done a paper for school about government being more involved in our profession for good. Now it seems that is happening with the requirement of licensing for all tax preparers. This makes him remind us that there are no dumb ideas for the future. Look forward and don't be shy about putting forth new ideas.

Barry arrived late to the meeting and quickly discussed the Quickfinders. They will not be the ones we usually buy but he is working on an early order for us.

June made a motion to adjourn. Meeting adjourned.