

**OREGON SOCIETY OF ENROLLED AGENTS
MEETING MINUTES
JANUARY 15, 2008**

President Susan Bladorn called meeting to order.

Present were: Susan Bladorn, Caty Giovinco, Shirley Marie Raven, Ira Rosenberg, Denise Bean, Laurel Crenshaw, Sue Church, Helen Pilgrim here by proxy represented by Ira Rosenberg, Kirk Donavin, and Dea Williams.

A quorum is present. Susan requests that all directors and officers reply to the secretary with a specific board member as their proxy if they are going to be absent.

Susan welcomed people and read the OrSea mission statement.

Minutes:

The prior meeting minutes had been read by all attending. A correction was made to correctly name the Oregon Dept. of Revenue representative, JoLene Swint, who is willing to give CPE programs for OrSEA including at the chapter level. Shirley Marie moved to accept the minutes as corrected. Sue seconded. The motion was voted on and passed.

Treasurers Report:

Shirley Marie passed out the financials. See handout #2. We moved all the money to Bank of America. Are in the process of opening a 4-month CD for \$20,000. The audit and tax return is due May 15th. Phyllis is working on the audit. Mary Lunceford is completing the 990. The Lou Scafidi Fund is now separated as a separate asset. Denise moved to accept the financials as is. Laurel seconded. The motion was voted on and passed. Shirley Marie moved that we continue chapter funding for another year the same as the past year. Sue seconded. The motion was voted on and passed.

Presidents Report:

Sue reported on the Government Accountability Office engagement 450629 researching national registration and licensing. Sue spoke with Crystal Bernard regarding their visit on January 30th. They want us to meet with them in Portland at 709 NE 102nd Street at the OATC office on the 30th at 3 PM. They would like no more than three representatives from OrSea. The focus will be on costs and benefits to the government. After a group discuss it was agreed that Laurel, Helen and Dea will attend with Ira willing to be a backup. They will be representing OrSea and so will be reimbursed for their mileage.

Report on the Presidents Affiliate Meeting and NAEA Board Meeting

Laurel and Sue Church attended. They were discussing how NAEA would respond to a National Licensure. See report handout #3. They worked on establishing Affiliate Council to focus on membership recruitment and training for new EA's. They are an advisory task force for the NAEA Board. They also shared information on the new Tax Research Service on the Web Board.

Directors Report:

North: Helen has shared that she is resigning as a North Director at the end of her term, June 30, 2008. She is recommending that one of the North Directors be from the Central Salem area. Ira shared the North Directors report, see handout # 4. Their round table meetings have been well attended, 12-18 people.

Central: Dea reported in starting Capital Chapter starting last May. See handout # 5. They are focusing on topics that don't compete with the other tax organizations.

South: Sue Church reported that the South Chapter Fall Education was successful.

At Large: Nothing to report.

Committee Reports:

Ira shared a report on the website. See handout # 6. He is the go to person for posting information. He has a section created for each Chapter for their information. Laurel reported on "Constant Contact". Helen and other chapter presidents will be able to post to the system.

Convention Report:

2008: Denise provided an update on the convention. Brochures should go out soon.

Future Conventions:

2009: Bend, OR – No report at this time.

2010: Ira shared they have contracted with the Oxford Suites at Jantzen Beach. May 25-27.

2011: Salem, No report at this time.

Communications/Website:

Ira reported on the Taxpayer Education Program, a Power Point presentation that is available on the OrSEA website for our use. He will adjust the forms to each current year. Peter reported that Laurel handles the Constant Contact Broadcasts and Ira is handling the Website. He is in a coordination roll now on the committee and welcomes the help from both Laurel & Ira. The Board discussed the broadcast e-mail address entry on the website.

Media/Public Relations:

Kirk handed out a sample press release for new members to give to the local media. He also had a list of daily newspapers, with contact information for them. See handouts # 7.

Ethics:

Sue will contact Bill Chambers regarding whether he wants to continue being OrSEA Chair for Ethics.

Government Relations:

Laurel encouraged people to attend the monthly DOR meetings.

Bylaws:

Caty is working on by-law changes. Our revised by-laws will be submitted to NAEA for review and approval.

Membership:

Phyllis sent a report on membership. OrSEA currently has 193 members. Laurel will add the new members to Constant Contact and any other changes that she is made aware of, as she receives the information. Laurel reminded us that Phyllis as Membership Chair had volunteered to write a proposed privacy policy regarding OrSEA members' information.

Nominating Committee:

Michael Addington has requested that due to family illnesses, he "does not want to be a regular participant on the board right now". Sue will contact him and ask if he is stepping down from being the Nominating Committee Chair. If Michael does resign, then Peter has agreed to continue as Chair. The position of Secretary will need to be filled after Denise's 2nd one-year term expires June 30, 2008. Dea is willing to be nominated as a North Director.

Strategic Planning:

No current report.

Ira moved to adjourn; Shirley Marie seconded. All voted and the motion passed.

Respectfully Submitted,

Denise Bean
Secretary

Submitted as corrected by,

Susan Bladorn
President