

OREGON SOCIETY OF ENROLLED AGENTS
BOARD OF DIRECTORS MEETING
January 10th, 2007

President Michael Addington called meeting to order and Vice President Sue Bladorn read mission statement.

Present were: Michael Addington, Susan Bladorn, Peter Mar, Denise Bean, Jayne Williams, Laurel Crenshaw, Emmy Bratton. Loreen Bratton, Barry Schweigert, Margaret Atchison, Sue Church.

Minutes:

The minutes were distributed by e-mail. Correction noted: June paid the Directors and Officers Insurance before the meeting. Emmy moved to accept the minutes as corrected. Peter Mar seconded. The motion was voted on and passed.

Presidents Report:

Michael e-mailed and distributed his Presidents Report (refer to handout #1). NAEA has hired a new marketing professional who is working on a plan to nationally promote Enrolled Agents. He discussed promoting a mentor program for new members. The group discussed the role of the mentor. The consensus is to keep it simple with a solid contact between a current and a new member. Jayne motioned to have the membership committee develop a mentoring system, Sue seconded. The motion was voted on and passed. A meeting to begin Central chapter development is happening in Bend. Michael shared about his conversations with NAEA Nominating Committee. His position is that the nominating committee should not choose the exact candidates, taking out giving the membership a vote on more than one person. NAEA is making changes to the bylaws. Watch for e-mail alerts noting the proposed changes. Next meeting is May 11 & 12th in Washington DC. Sue has asked Michael to formally submit his list of committee chairs at the next meeting. He was given a prior year list of committees and chairs.

Director's Reports:

North Director: Emmy shared that there is nothing happening at MAC Chapter but Capital Chapter is activated.

Central Director: Jayne shared her report. The Eugene/Springfield area continues to provide education sponsored by OrSea in a round table format. The group has chosen to not form a chapter at this time. She is working with Susie Gregory in issuing the certificates. Margaret is working on beginning the Central Oregon Chapter. They are planning in meeting the third Tuesday of every month and provide education. The first meeting will be on the production credit and 1031 exchanges. They will promote OrSea membership.

South Director: Shirley Marie shared the education provided by Denni Wheeler was excellent on HSA's and Ethics. About 40 people attended.

At Large Director: Laurel shared that her efforts have been in the area of communications.

Communications/Website Report:

Peter handed out his committee report, See handout #2. The website has been updated and includes the convention photos. The 2007 Convention and Seminar brochure is on the website available for people to print out. The TMI Taxbook order form NTPI Scholarship application and last meeting minutes are all on the website. It was suggested to have a visible direct link for NAEA. Peter will add this to the link. Laurel shared that she is learning she needs a correct e-mail for replies to her broadcasts or she receives all the replies. Laurel brought statistics for the broadcast e-mails. Some work needs to be done to clean up the list with old e-mails. It was suggested to mail a flyer with the convention brochure about the website and broadcast e-mail. This will explain how to add or change your e-mail to the broadcast list. Barry will create the flyer and provide this to June to include with the brochure.

Treasurers Report:

June was not able to attend. The financials were distributed, see handout #3.

Budget Audit Report:

Jayne completed the audit and forwarded the report on to Mary Lunceford. Mary has completed the 990, see handout # 4. Mary has agreed to continue to complete the tax return.

Awards/Scholarship Committee Report:

Sue shared her report, see handout #5. She would like input to the committee on who to give awards to. She will broadcast a list of past recipients and request for input on future awards.

2007 Convention:

June was not able to attend but has sent a report, see handout #6. She has set up through US Bank the ability to accept credit cards. June is looking into a bulk mail permit. Laurel suggested using a bulk mailing company who has the permit instead of trying to maintain our own. It was agreed that the cost for the convention would remain the same discounted rate regardless of when people registered. Barry will relay the information to June. If the brochures have already been printed a note can be included.

Future Conventions:

Denise reported that a basic contract was signed to hold the 2008 convention at the Valley River Inn. Michael and Margaret are looking into location in Bend for 2009.

Education:

OrSea will be providing two hours of Ethics every year. The New Tax Payer presentation is ready on power point. The tax forms used will need to be updated each year to stay current. Margaret is willing to take care of updating the form.

Government Relations:

Margaret attended the IRS meeting as the IRS liaison.

Laurel has continued to attend the meetings. DOR is hiring four new people for the Suspense Unit. Corporations filing as a group will be paying \$ 30 instead of just \$ 10. They are granting waivers up to 50 % of some penalties when asked for. E-Filing is ready to go for Oregon. They have an option to E-File for Oregon only. Keith Shrives at 503-945-8735 will take any community fraud reports. For non-filers they require the last six years returns only.

Michael continues to serve on the board. They found it helpful to have a question review committee to look at questions. The last pass rates increased significantly.

Bylaws:

Jayne passed out copies of the bylaws to those who do not have them. Peter also shared that they are posted on the website. She proposed changes to Directors, Article VII Section 2 to read, the number of directors shall be 12, there shall be seven directors, splitting central to one east and one west director. Also adding an additional director to the Southern area. Section 3, term of office, third paragraph, changed to 4 directors being elected in the odd numbered years by adding the second South Director. Article XV, the term professional newsletter will be changed to broadcast. Jayne will write the exact wording and broadcast it to the members. Shirley Marie motioned to accept the above changes, Barry seconded, and a vote was taken and passed unanimously.

Membership Report:

Phyllis was not able to attend. Sue Bladorn shared they mailed over 100 membership packets. She was able to obtain the banner from Marvin.

Convention Credits:

Laurel and Sue will meet on a proposal for a convention credit for participation at a local chapter level.

Nominating:

Peter shared the nominating committee report, see handout #6. Need a new Vice President, North Director and possible second South Director if the bylaws pass. Margaret has accepted the nomination for Central East and Barry continuing as Central West.

Remaining Board Meeting Schedule for 2006-2007:

May 21st, July 11th

Sue moves to adjourn, Denise seconds. All voted and the motion passed.

Respectfully Submitted,

Denise Bean
Secretary