

**Oregon Society of Enrolled Agents  
Board Meeting  
Wednesday, January 4, 2006**

President Michael Addington called the meeting to order at 10:20 a.m. Present were Michael, Vice President Sue Bladorn, Past President Peter Mar, Secretary June Brock, Treasurer Phyllis Wilson, Directors, Shirley Marie Raven, Jayne Williams, and Laurel Crenshaw, Committee Chairs Barry Schweigert. Dea Williams sent a proxy.

Sue Bladorn read the **Mission Statement** of the ORSEA. Michael announced that Dee Williams as the Central Director will not run for re-election. Michael also has prepared a letter on Celebration of Life to be enclosed in the newsletter and then presented to Marv Carlson at the May Seminar. See attached statement from Michael.

**The Minutes** of the October 2005 meeting were previously emailed to all members of the Board. They were reviewed. Corrections: Barry is not Membership Chairman. Need to check on the list of people having Board Books. Michael's email address is not correct. Phyllis moved to accept the minutes with the corrections. Sue Bladorn seconded. Motion passed.

No revisions to the agenda.

Michael started some discussion on the **Website**. There is a need to keep it updated. We had talked about hiring a person to do this and we need to follow through on this and get someone hired. Peter is waiting for the news from this meeting to complete the newsletter.

Michael attended a **President's Exchange and a NAEA Board of Directors** in November in Washington, DC. Michael reported that it seems that the licensing will go through with Oregon Licensed Tax Consultants exempted from retesting. Oregon is considered far advanced because of our licensing. A survey was sent out on email with only 13% responding. It has been suggested that a national PR firm be hired to put together a national campaign to promote EA's. There will be a slight dues increase to cover more benefits to members. NTPI is now opened so that a person can pick classes to take and not just stick to Level I, II, or III. At the President's exchange there were 26 presidents present out of 37. Very beneficial for Michael.

Shirley Marie Raven, **South Director**, presented an oral report on the October 26 seminar sponsored by the South Chapter. 23 people attended to hear the excellent education. Michael swore in the new Chapter Officers at there meeting. The next meeting of the South Chapter will be at the May Seminar.

Laurel Crenshaw had not report as **Director At Large**.

Jayne Williams, **Central Director**, reported that they are continuing Monday meetings on the 1<sup>st</sup> Monday of the month. They have consistently had about 4-5 members attending. They receive 2 hours of education each month.

Peter Mar sent information to Michael on **the Website Committee Report**. They are broadcasting information about the meetings a week in advance and other information of interest to members. Sue Bladorn is waiting for information for the ORSEA newsletter and it should be sent out after the board meeting. Upgrade to ORSEA web site has been completed.

The balance in the checking account is \$2,730.24 per the **Treasurer's report** from Phyllis Wilson. Our income/loss is (\$493.19). Emaline Bratton, EA performed an audit of the books for last year. She found no errors and the bank accounts are reconciled. She also said "Phyllis is to be commended for the work she has done as Treasurer." See attached letter from Emaline Bratton. No word at this point from Mary Lunceford on the tax return.

There was discussion about us taking over our own dues collection and sending the National dues to them rather than vice versa. It is a problem getting the dues from National in a timely manner. Phyllis and Barry will work on the updated membership list to be sure that all members are accounted for and then will prepare bills. Sue Bladorn moved that the Membership Committee work on this for the 07/08 year. They will develop an invoice and procedures to bill, collect, and pay National's share of the annual dues. Shirley Marie Raven seconded. Much discussion. Motion voted on and passed. Vote was 6 to 2.

The **Awards/Scholarship Committee** has completed the attached Scholarship Application forms for publishing in the next ORSEA newsletter. An article was written about scholarships for the newsletter to accompany the application forms. The committee will meet just after tax season to award the scholarships by 4/20/06. Sue Bladorn presented a written report with the attached information.

**Historian** Sue Bladorn had no written report.

Emmy Bratton is chair of the **2006 Newport Seminar Convention**. Susie and Emmy are still coordinating the education. Once this is done the brochure will be mailed out. The location of the Seminar is the Best Western Agate Beach Inn Newport, on May 23, 24 and 25<sup>th</sup>. The Board meeting will be on the afternoon of May 22<sup>nd</sup> at the same location.

June Brock, South Chapter, reported on **the 2007 Seminar**. It will be at the Ashland Springs Hotel in Ashland. The dates are basically the same. The theme is "A Touch of Class".

**The 2008 Seminar** should probably be in Portland by then. Michael will talk with Tony Bardi about heading up this committee.

Susie Gregory was not in attendance to report on the **Education Committee**.

**The Public Relations Committee** needs a new chairman. But Michael Addington reported that the committee has completed an outline for a 30-minute presentation. In

addition, they have developed a web-site address list and overhead forms for use during presentation. The High School Education Program has been renamed Taxpayer Education Program. The committee's next step is to work with schools to schedule presentations throughout the state.

There was no **Ethics Committee** report.

Marv Carlson was not present to report on the **Government Relations**. Michael reported that 6 names were emailed to him to help people with taxes who were displaced by Hurricane Katrina. Laurel Crenshaw reported that at the November meeting of the Dept of the Revenue that there is a cigarette tax owed to the state by people ordering cigarettes on line to avoid the tax. They are now reporting to Oregon who is now sending out forms to people who bought on line and they are requesting that the tax be paid. The state will require mandatory efile in 2007 for the 2006 tax year.

Jayne Williams did not have a report on the **By Laws** but will check on collection of dues. We are talking about collecting the state and national dues ourselves and then sending the national in from our treasury instead of them collecting our state dues and dragging their feet about paying us. The Board gave Jayne the authority to re write the By Laws so that this issue could be presented at the Board meeting and General meeting in May.

Phyllis Wilson reported that the **Membership Committee** has almost completed the membership packets. They are waiting for brochures and a list of current membership from NAEA.

Peter Mar submitted a written report (attached) on the **Nominating Committee**. The offices that need to be filled are Secretary, Treasurer, North Director, and Central Director. June Brock has said that she will run for the Treasurer's position. Barry Schweigert has said that he would run for Central Director. Michael was going to ask Christie Bardi if she would consider North Director.

There was then discussion about the number of directors and where they were located. Discussion about moving one of the Central Directors to South as there is more active members in the Southern part of the state. This would take a By Laws change. Discussion came all the way around to keeping the numbers where they are. No change in Central and South.

**Under new and pending business**, there was discussion led by Michael regarding the Celebration of Life. Will announce in the newsletter and then do a roast of Marv at the seminar.

California does leadership training of new board members so that they are not just thrown into the job. It could be done either at the Chapter or State level. This is something that needs more discussion and someone to take charge and get started in our state.

Barry reported on the sales of the Tax Book. In the past 97 copies of the single book were the most ever sold in one year. At this point, he has sold 81 of the double books. We receive \$5 from every book sold. This will be paid on April 15<sup>th</sup>.

**Next meeting is May 22<sup>nd</sup> at the Spring Seminar in Newport, Or.**

Phyllis moved to adjourn the meeting. Sue Bladorn seconded. Meeting adjourned.

Respectfully submitted,

June M. Brock, Secretary